**BASC MEETING Minutes January 13, 2020**

Attending: Bruce Weddendorf (chair), Morgan Andriulli, Jamie Miernik, Ben Payment, Jason & Julia Dark, Bud Curtis, Austin Jackson, Dario Gonzalez, Larry, Mason  
COH: Clint Johns, Paige Colburn, Anthony Rosado, Jessica Carlson.

Reviewed and approved minutes from last meeting, November 2019.

**Review of Open Action Items:**

* ACTION: Bicycle Friendly Business – On-going  
  Dario Gonzalez will join with Ken Rex, Ben Payment: approach Victor Burlingame at Gold Sprint Coffee as the next BFB.
* ACTION: Status of dock-less bike share – On-going  
  James Moore to pursue and report on Way-finding signs  
  Larry Mason is interested in helping accomplish.  
  Paige Colburn said: we’re not sure if dockless bikeshare is even happening for Huntsville anymore. Bruce said: he’d been approached by DTI (Downtown Inc) to take it on with HUBS (Huntsville Urban Bike Share) as its not breaking even.
* ACTION: Bike Crash Map – **Closed**  
  Clint Johns sent the map. Bruce resent Jan 12, 2020 (*Done Nov 19)*
* ACTION: Governor’s House Status – **The road project is complete**  
  There should be X-walks across Jordan Lane and Singing River signage to be installed someday.
* **NEW ACTION:** Governor’s House Letter about policy   
  Dario Gonzalez will write a letter to recommend to develop and enforce process during construction of Bike Lanes to keep cones or signage along incomplete bike lane projects for safety. Evaluate existing ordinance or construction policy to clarify that bike lanes are included.
* ACTION: Letter to Traffic Engineering about signage – On-going  
  Jamie to write a letter to TE based on Dario’s Presentation on best locations for “Bikes May Use Full Lane” signs can be used to identify 10 locations for signage.  
  Dario is back to write letter to Nick Nene (TE)   
  Also, topic/letter request for funds from the Fairhope Cycling Project license plate funds to buy the signs. Bud Curtis will facilitate the request to Fairhope Cycling Project. This was accomplished, I believe, as a bunch of “Bikes May Use Full Lane” signs have been going up around town.
* ACTION: Google Groups email: bikesafeinhuntsville@gmail.  
  ACTION: James or Paige to contact Digital Communication at COH (Anna Lynn Hardy) to set up a listserve alias for the BASC members.  
  Ben Payment will take this action. - Done
* ACTION: Develop a new ordinance about not blocking bike lanes. Get HPD involved. On-going  
  Frances - Evaluate existing ordinance to clarify that bike lanes are not parking spaces.
* ACTION for BASC: go to BikeHuntsville website, provide feedback/content updates on the See and Be Seen tool to report bad driving behavior and uploading videos. On-going  
  The site is now live Jessica Carlson demoed it for BASC.  
  ACTION for BASC: More content comments. DONE - See Paige’s See & Be Seen Form Comments” in a separate Word Doc (and in italics below).
* ACTION: Maps – We need to update and republish. On-going  
  James brought several to review proposed Bike Routes all over the MPO area.

ACTION: James to send out Pdfs of maps to BASC and will find a way for the maps to be posted in an on-line place so we can all review. On the List serve that COH will set up for us.  
ACTION: BASC to review maps and provide feedback. (as soon as the maps are available for review.) Maybe get them on the new list serve??

**On-going Business Reports:**

**HPD:** Anthony Rosado Wants to offer [Cycling?] classes this summer.

**NEW ACTION:** Re-start the periodic, suggest quarterly, HPD reporting of vehicular/cycling crashes at BASC meetings. Anthony Rosado took action.

**Traffic Engineering:** Clint Johns

* Green striping is happening on Clinton and has already made the bike lane much more visible.
* Clint will send more photos of Four Mile Post with the new brick pattern paint crossing
* Uprights at Spragins and new bollards are helping people not to park in the bike lane
* “Bikes May Use Full Lane” signs are being added on roads west of RSA near Boeing where lots of cyclists ride each week and one was killed in October.

Community Groups Upcoming Meetings:

* Cycle Belles Silent Auction at STA Jan 24 to benefit NICA (Nat’l Interscholastic Cycling Assoc)
* Jan 14 City of Madison 7 pm (Not sure what this was/)
* Jan 27th CAC (Citizen Advisory Comm)
* Jan 29th MPO (Metro Planning Org)
* Feb 22 Bikes and Brews Mardi Gras ride, 3 pm
* Bike Bingo in May (Bike Month)

New Business

Discussion Re: event at YMCA that had racers on the Aldridge Creek Greenway rendering it unusable by citizens during the event/race.   
New ACTION: Write letter to City to include questions on permitting greenways for races and events  
Bud Bolton Takes action to write letter.

Next Meeting Feb 10, 2020

Notes by Jamie Miernik

*See and Be Seen Form comments summarized:*

* *Edits to form:* 
  + *Question #6 “Who is Reporting?” should include a “motorist” option.*
  + *Question #12 should clarify that you can share the license plate number, even if it wasn’t visible in the video/photos. For example: “if car tag is available/known from witnesses, video, images, etc. please enter it here.”*
* *Overall edits:* 
  + *The site is meant to pop-up an auto-response that tells you your incident number.* 
    - *This should not be a pop-up, this should be a new tab. Because most PCs will block the pop-up.*
    - *Also, in the text of the new tab, where it gives you an incident number, please add: “If you plan to file a police report, include this incident number in your report.”*
* *Behind-the-Scenes edits:*
  + *For city internal workflow, is there a way to deal with reports that come in through this form that are:* 
    - *Metropolitan, i.e. not just in the city limits of Huntsville? Do we have a way to send reports/share info with City of Madison, Madison County, etc.*
    - *On a university campus, i.e. UAH or A&M, is the city going to share information with University PD?*
* *Form Roll Out:* 
  + *This will go live on Thurs January 23rd after Dennis Madsen makes a presentation to City Council that night.*
  + *Six-month study period, as a trial to see how people use it, how the city uses the data*
  + *Maps.huntsvilleal.gov/SeeandBeSeen is where the form lives currently, but at rollout it will be a link on bikehuntsville.com under a new “Make a Report” tab.*
  + *Content of the “Make a Report” tab, which describes the ‘near miss’ definition and what can be reported with this form is not live on the site yet, Jessica will send to Paige for Paige to send to BASC for edits. Send any edits to Paige.*
  + *Jamie and Morgan suggest language about “aggressive driver behavior” or “harassing behavior” be included before the role out.* 
    - *Perhaps add an option for a “type” of interaction, characterizing the interaction as “harassing”.*